

INSTRUCTIONS FOR MEMBER REGISTRATION

Follow the set up process which is found here.....

- (1) Log on to www.airbritain.com
- (2) Select Members drop down from the top right of the page
- (3) Click "Register now" (bright red button)
- (4) At the registration page, complete all details, then click on "Register"

You will then receive an e mail from Wordpress (which is the system we use), with the message title "password reset".

When you have it, follow the procedures below and you should be OK.

- (1) Open the email, and click on the hyperlink in the body of the message (should be in blue coloured font)
- (2) That will take you to the password site - CAREFULLY make a note of the password that is shown - it will be 16 characters long
- (3) Once you have noted your password, click the box that says "Reset Password". That will lock the password into your profile.
- (4) Now go back into the members log in page, enter your e mail address and new password in the appropriate boxes, and you will be into the members area.
- (5) Once you are logged in, you will be at the page titled "Members Portal" and you will see a number of boxes on the right hand side of the page that have your details in so that you change them if necessary.....at the bottom of that run of boxes, there is a password reset box you can use to change your password to a more memorable 8 digit password if you wish.